

# **ASSOCIATIONAL VBS DIRECTOR DUTIES**

Generally, the Associational VBS Director is enlisted by and is responsible to the Associational Sunday School Director or Director of Missions.

1. Works in VBS in a local church that uses LifeWay's VBS curricula.
2. Enlists and trains an associational VBS team to conduct consultations and VBS training clinics.
3. Leads a team to contact churches that did not report a VBS last year and encourage them to conduct a VBS next year.
4. Attends the state VBS training clinic.
5. Becomes familiar with the features of LifeWay's VBS and Backyard Kids Club resources.
6. Works with Director of Missions to provide sales of VBS materials from a LifeWay Christian Store (as needed).
7. Plans, promotes, and conducts VBS awareness and training clinics.
8. Promotes VBS training in every church within the association.
9. Takes the lead in setting VBS goals.
10. Keeps mission VBS opportunities before churches and their leaders.
11. Informs church leaders about and facilitates VBS Link-up within the association. Encourages leaders to set goals to do the work.
12. Works with local Baptist Campus Ministers to enlist and train students for VBS work.
13. Assists in coordinating student summer missionary work in the association (as requested).
14. Records and reports VBS information.
15. Reports results of the associational VBS clinics to the state VBS promoter.
16. Leads a team in contacting and assisting churches in reporting VBS results.
17. Encourages church leaders to follow up on the outreach, educational, and evangelistic opportunities of VBS.